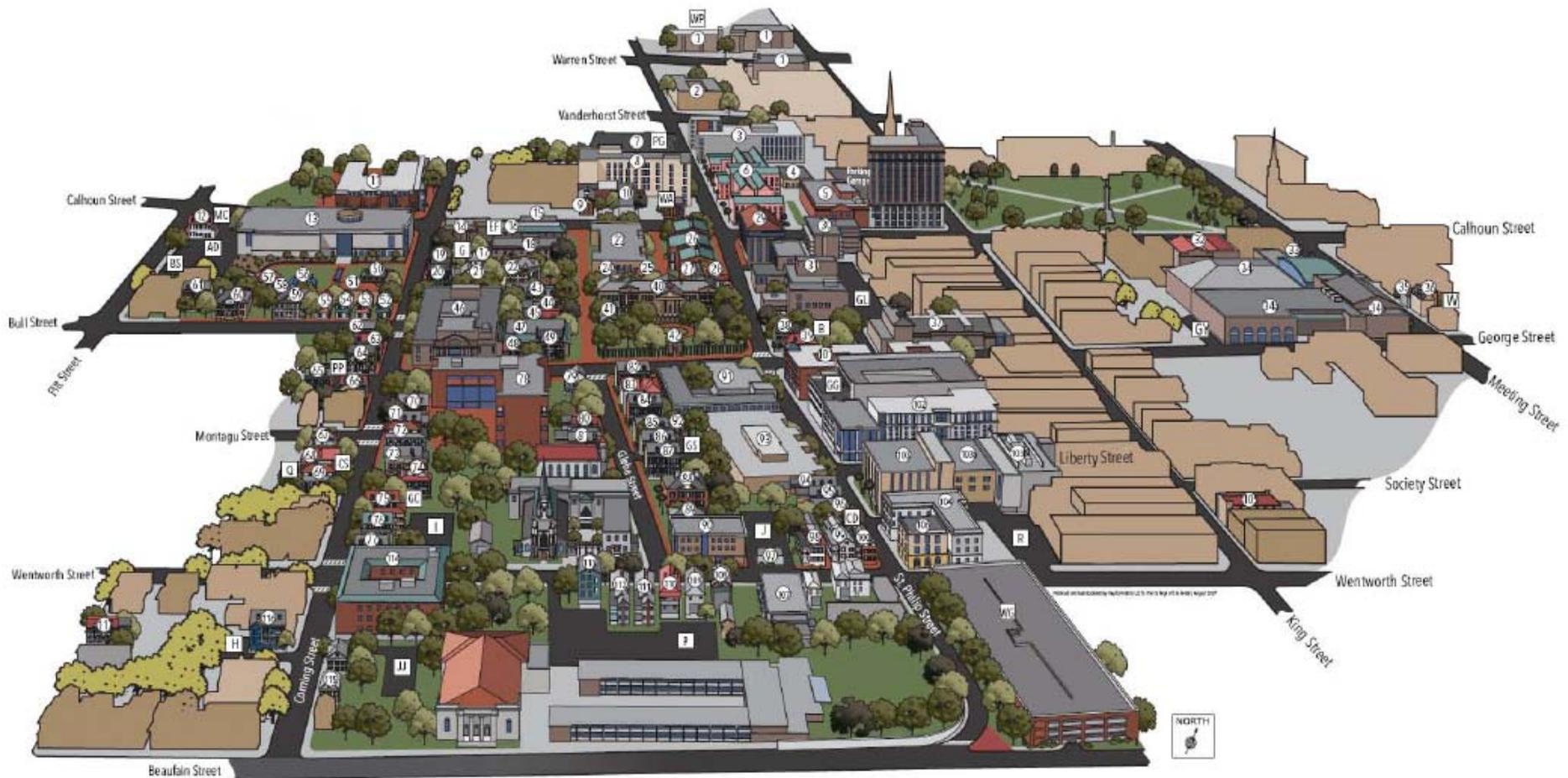


CAMPUS INVENTORY & MIGRATION PLAN

VERSION 2.0

APRIL 2008 / FEBRUARY 2011 (MINOR UPDATES)



Developed by the Space Subcommittee
www.space.cofc.edu

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I. Executive Summary

The facilities of the College of Charleston campus are designed to support the academic vision of the College and to express the College's standing as a preeminent liberal arts and sciences institution. As the College evolves to meet the changing demands of its students, faculty, and staff, campus facilities will have to change as well. Through the Fourth Century Initiative, a Campus Master Plan was created to respond to immediate needs and programmatic relationships, identifying new construction projects for the College to embrace, as well as appropriate renovations to its existing facilities. This tremendous amount of growth and change will create a large amount of relocations and migrations for the College's faculty and staff. A plan was needed to ensure that as departments move to new facilities and existing spaces on campus were vacated, appropriate long-term goals were considered when renovating and filling these voids. The Campus Migration Plan is designed so that its foremost goal is to consolidate departments into appropriate spaces and proximities for their needs. The Campus Migration Plan takes a five-year outlook on changes and growth anticipated to take place at the College and attempts to set a tentative schedule for departmental relocations. The opportunity to address structural and aesthetic renovations to the College's older facilities is included in this tentative schedule. While the Campus Migration Plan cannot solve every department's facilities issue, and space will still be limited, it is a positive step toward thinking long-term about the needs of every department on campus, and as the campus as a larger whole, to provide facilities that reflect academic excellence.

***Note: On October 16, 2009, the Board of Trustees approved a Strategic Plan with goals and strategies to guide the College through 2020. The plan calls for a review and update of the Campus Master Plan, which will have significant implications on the Migration Plan presented within this document. Therefore, proposed moves contained within this document are subject to revision upon review by the Space Committee upon completion of the new Campus Master Plan.*

II. Inception/Process

Over the past couple of years, the College of Charleston has initiated the first phases of the Campus Master Plan and created several new facilities on campus. As departments settled into these new facilities, a large number of vacant spaces have opened across campus. In 2004, the Space Allocation Committee was formed, in part, to regulate the proposed occupancy of these vacated spaces. Made up of several senior staff members as well as directors of various facilities systems, this group investigates each space in question from multiple perspectives, to help ensure that each vacated space is filled with the most appropriate department or function. The Space Committee has proved effective in addressing vacancies as they arise. However, it quickly became apparent that a broader, long-term investigation was needed to ensure that the decisions being made in the present weren't counterintuitive to the needs of the campus in the future. The Space Subcommittee initiated this investigation by first identifying the major goals of the campus, concerning its current spatial inventory, as the following:

1. Consolidate Departments whenever possible
2. Ensure that the Robert Scott Small Building, being in the center of campus, becomes an academic building of offices and classrooms
3. Address the safety issues concerning the large amount of students crossing Calhoun in a two-fold plan of pulling classrooms out of the Bell Building and relocating them onto the campus core, and utilizing the Bell Building for departments and operations that have less day-to-day student traffic.

By using these three goals as the basis for long-term campus planning, the Subcommittee was able to complete the first draft of the Migration Plan, Version 1.0. To ensure the success of the Migration Plan, the document will be presented to the following groups of the campus community, in chronological order:

1. Senior Staff (presented initially on 8/29/2006, resubmitted 9/12/2006)
2. The Space Committee (presented on 9/29/2006, represented on 3/19/2007)
3. Academic Council (presented on 10/25/2006)
4. Academic Departments

At each step of the process, the document will be presented for comments and concerns, then edited and resubmitted for the group's endorsement. The Subcommittee will be available at each presentation clarify any questions and answer any questions. The goal of this process is to ensure that majority of the campus community is aware of the details of the Migration Plan and is allowed to voice their concerns and endorsement of the Plan.

III. Major Migration Components

The following are steps to be taken to help realize the Campus Migration Plan. They are listed in assumed chronological order, with the understanding that these are not formal constraints, as many factors could change the timeline of certain migrations. It should also be understood that spaces will be formally allocated to the different academic Schools or campus departments, along with a recommendation of which department could be best geographically consolidated within this space. However, the responsibility of the individual space assignment within these larger allocated spaces will be held by the Schools or Campus Department, not the Space Committee. It will be critical for the College's staff architect and Facilities Planning to work with the appropriate deans or executive management before any of the migration components are carried out, to ensure the comprehensive understanding of the needs of the different departments, as well as the physical parameters involved in such migrations. A timeline of these components can be found on the following pages.

Also included in the following list of projects is the identification of new classrooms, both specialized and general classroom use, that are created through the Migration Plan. These additional classroom spaces are critical to fulfilling the classroom management vision of the Registrar's office. The additional classroom spaces help reach the goal of having classrooms geographically consolidated for each of the Schools, allowing for a stronger sense of place and accountability for each of the different Schools. The Registrar's proposed method for allocating classrooms will give each School the flexibility to group departments and individual sections closer together, as well as maximize the use of each classroom for the overall benefit of the School. It will be critical for the Classroom Management Committee (CMC) to be directly involved with the planning and development of the general classroom spaces. The classroom spaces in the new buildings and additions are being carefully programmed through a collaboration with each project's architect, a project coordinator from the Physical Plant, and representatives from the appropriate academic School. Although some of these spaces are being programmed through building construction, it will be important for the CMC to examine these classrooms and work to apply any standards that the committee creates in regards to classroom equity or safety.

III. Major Migration Components (continued)

2012

1. Classrooms are constructed on the 2nd floor of the RSS Building, in the vacated dance studio space. The current plan is for the construction of six classrooms with a total of 181 seats: January 2012
2. The School of Humanities and Social Sciences reoccupies 72 George (after renovations), consolidating more English offices: January 2012
3. The School of Humanities and Social Science gain 5 College, for the relocation of English and major programming spaces: January 2012
4. The School of Humanities and Social Sciences reoccupies 74 George (after renovations), consolidating more English offices: August 2012

Later Years (to be determined)

1. The Division of External Relations is relocated to the Bell Building: To be determined
2. The Computer Science Department is consolidated into the Robert Scott Small Building, second floor: To be determined
3. The remaining School of Languages and World Cultures offices, including Hispanic Studies, French, and all other languages, are consolidated into J.C. Long: To be determined
4. Information Technology is consolidated into the Bell Building (Teaching, Learning, & Technology and the Faculty Technology Center vacate J.C. Long) : To be determined
5. The School of Humanities and Social Sciences consolidates public service academic programs to 284 King Street: To be determined
6. Towell Library is reconfigured to house a visitor center: To be determined

7. An appropriate new location is identified for the Communications Museum: To be determined
8. Additional classrooms come online on the bottom floor of the RSS Building (currently unfinished space); proposed two (2) 20-seat seminar rooms and two (2) 40-seat classrooms; current classrooms 101-106 are given direct access to the remainder of the bottom level: To be determined
9. The remaining Math Department offices move to the third floor of the RSS Building. The floor is reconfigured to meet the Math Department's space requirements and additional needs, as defined in Ballinger's study, including two (2) 40-seat classrooms, one (1) 42-seat classroom, and two (2) 45-seat classrooms: To be determined
10. Counseling Services and Health Educators are relocated to 65 Coming: To be determined
11. The School of the Arts Dean's Suite is relocated to 58 George Street: To be determined
12. The School of Humanities and Social Sciences occupies 26 Glebe (after renovations), further consolidating English offices: To be determined

IV. Future Planning Issues and Opportunities

It is important to remember that as the Migration Plan is carried out over the next several years, not all space needs of the campus will be able to be addressed, and new space needs will arise, as well as opportunities. The Migration Plan will need to be continually reviewed to ensure that it is keeping in step with the campus's immediate and long-term needs. It will also need to address opportunities as they arise to incorporate them into the Migration Plan if necessary. Below is a list of planning issues that are not specifically addressed in the current Migration Plan, as a reference for each review of this document.

1. The School of Business is currently at capacity and is most likely to exceed its current building within the next five years. Additional facilities may be needed in the form of a new building or leased space. → *This will be addressed in the updated Campus Master Plan.*
2. Psychology has major space needs, beyond what can be immediately addressed within the next several years. A larger plan for Psychology might need to be addressed. → *This will be addressed in the updated Campus Master Plan.*
3. The Registrar will be “vacating” all classrooms on the third and fourths floor of the Bell Building. These spaces will be available to accommodate campus space needs. → *The timeline will need to be adjusted given current progression of moves necessary to make this space available.*